

COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, February 19, 2002
At 4:00 p.m. – City Council Chambers

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PRESENT: Mayor D. Canfield
Ron Lunny - Councillor
Don McDougald - Councillor
Ted Szajewski - Councillor
Colin Wasacase - Councillor (arr'd late)
B. Preisentanz - CAO
J. McMillin - City Clerk

REGRETS: Rory McMillan - Councillor
Ingrid Parkes - Councillor

- A. RESOLUTIONS PREPARED FOR Monday, February 25/2002:~**
- Confirm Minutes
 - Approval of Accounts
 - Confirmatory By-law
 - Adjournment

FINANCE & ADMINISTRATION

1. Vacancy on NW Health Unit Board of Health HOLD

Joanne to check again with Sioux Narrows-Nestor Falls.

JOANNE

2. Appointment to Kenora District Housing Corp.

RECOMMENDATION:

THAT Council of the City of the City of Kenora hereby appoints **Ralph Mosher**, to fill a municipal vacancy on the Kenora District Housing Corporation with a term to expire November 30, 2003.

Recommendation approved.

JOANNE

3. Awards of Excellence in Crime Control - Nominations

RECOMMENDATION:

THAT as recommended by the Kenora Police Services Board, the Council of the Corporation of the City of Kenora hereby nominates **Buck Matiowski** for an Award of Excellence in Crime Control by the Ontario Crime Control Commission for his contribution to the safety and well-being of the City of Kenora; and further

THAT this nomination be forwarded to the Ontario Crime Control Commission prior to the deadline of March 1, 2002.

Recommendation approved.

JOANNE

4. Payment of Various 2002 Memberships**RECOMMENDATION:**

THAT authorization be hereby given for payment of the following Membership Fees for 2002, subject to confirmation on population figures used in determining these fees:-

Northwestern Ontario Municipal Association - \$1,419.00

Kenora District Municipal Association - \$1,650.00

Recommendation approved.

JOANNE

5. Request for City Pins**RECOMMENDATION:**

THAT Council approve the donation of 250 City Pins to the J & M Judo Club for their 2nd Annual Judo Tournament taking place April 27, 2002.

Recommendation approved.

JOANNE

6. Request for Exemption to Noise By-law**RECOMMENDATION:**

THAT the Council of the City of Kenora hereby authorizes an exemption to the Kenora Noise By-law and grants permission for an August 31, 2002 outdoor wedding reception at the Norman Community Club property to be held until 1:30 a.m., September 1, 2002.

Recommendation approved.

JOANNE

7. Proposed Parking Lots By-law**RECOMMENDATION:**

THAT Council give three readings to two(2) by-laws; 1) to establish certain parking areas in the City of Kenora; & 2) to amend Traffic By-law 127-2001.

Recommendation approved.

JOANNE

**8. NOMA – Request for Attendance @ 1/2 Workshop April 25
“Managing in the Wake of Walkerton”****RECOMMENDATION:**

THAT authorization be hereby given for up to five (5) City Representatives to attend the half-day workshop on April 25, 2002 in Thunder Bay; and further

THAT all eligible expenses be issued for this purpose.

Recommendation approved.

JOANNE

9. NW Health Unit request to meet with Council – Tues. March 5

Council agreed to meet with the Health Unit at 3:30 p.m. on March 5, prior to the Committee of the Whole Meeting.

JOANNE

10. Proclamation – “Red Cross Month”**RECOMMENDATION:**

THAT the Mayor be and is hereby authorized to proclaim the month of March, 2002 as “Red Cross Month” in and for the City of Kenora.

Recommendation approved.

JOANNE

11. Confirmation of Meeting Dates – March to August, 2002

RECOMMENDATION:

THAT the following constitute the meeting schedule for the Council of the City of Kenora between March and August, 2002:-

Tuesday, March 5 – 4:00 p.m. – COW
 Monday, March 11 – 5:00 p.m. – Council
 Tuesday, March 19 – 4:00 p.m. – COW
 Monday, March 25 – 5:00 p.m. – Council
 Tuesday, April 2 – 4:00 p.m. – COW
 Monday, April 8 – 5:00 p.m. – Council
 Tuesday, April 16 4:00 p.m. – COW
 Monday, April 22 – 5:00 p.m. – Council
 Tuesday, May 7 – 4:00 p.m. – COW
 Monday, May 13 – 5:00 p.m. – Council
 Tuesday, May 21 – 4:00 p.m. – COW
 Monday, May 27 – 5:00 p.m. – Council
 Tuesday, June 4 – 4:00 p.m. – COW
 Monday, June 10 – 5:00 p.m. – Council
 Tuesday, June 18 – 4:00 p.m. – COW
 Monday, June 24 – 5:00 p.m. – Council
 Tuesday, July 9 – 4:00 p.m. – COW
 Monday, July 15 – 5:00 p.m. – Council
 Tuesday, August 6 – 4:00 p.m. – COW
 Monday, August 12 – 5:00 p.m. – Council; and further

THAT if required, a special meeting be called whenever Council deems necessary in keeping with the provisions of Procedural By-law 96-2001.

Recommendation approved.

JOANNE

COMMUNITY SERVICES COMMITTEE

1. St. Alban's Request for City Support of Cremation Garden

HOLD

2. Permanent Part-time Clerical Support Position

RECOMMENDATION:

THAT Council approve a permanent part-time clerical support position for the Community Services Department to match the increased roles and responsibilities of the Community Services Department; and further

THAT the Human Resources Manager be authorized to begin the process to fill the position.

HOLD

EMERGENCY SERVICES**1. Ambulance Communication Centre By-law
HOLD****2. Volunteer District Chief Vacancy (Station 2)****RECOMMENDATION:**

THAT Council of the City of Kenora not fill the vacancy at this time for the Volunteer District Chief (Station 2), created by a recent resignation.

Recommendation approved.

JOANNE

3. 911 Communication Equipment**RECOMMENDATION:**

THAT Council of the City of Kenora authorize funding in the amount of \$3,000 plus taxes to purchase a standby tape drive and 911 printer software to address short-term 911 communication equipment upgrades; and

THAT funding for this equipment be appropriated from the 911 Equipment Reserve; and further

THAT an implementation plan be presented to Council within 90 days outlining a long-term strategy to upgrade the 911 communication equipment located at the Kenora Police Station.

Recommendation approved.

JOANNE

OPERATIONS COMMITTEE**1. Kenora Handi Transit Committee (Vacancy)**

HOLD

2. Bag Tag Subsidization – 2002**RECOMMENDATION:**

THAT in the interests of environmental protection, a one-time grant of \$6,000.00 payable in an equivalent supply of bag tags, be issued to the Kenora Community Legal Clinic Inc. for the year 2002; and further

THAT the Kenora Community Legal Clinic Inc. be appointed to administer the distribution of the said bag tags to eligible recipients during this transition period of implementing the bag tag system.

HOLD

3. Entrance Lighting – Kenora Airport**RECOMMENDATION:**

THAT as recommended by the Engineering Department, the City of Kenora install the necessary lighting requirements at the Kenora Airport entrance with cost recovery from the Trus Joist sewer and water project.

Recommendation approved.

JOANNE

4. Additional Parking – Lakeview Drive**RECOMMENDATION:**

THAT Council of the City of Kenora authorize the construction of a 20 space parking lot at the former "Bayview" Parking Lot, immediately north of Lakeview Drive, under the following conditions:-

1. an allocation of \$5,000.00 be committee to construct, pave and paint the parking lot;
2. use of the parking lot be limited to "day parking only" – no overnight use;
3. parking lot use be monitored in the 2002 season to determine the need for installation of parking meters;
4. parking meters be installed at the "Bayview" parking lot in 2003 or such time as approved by Council.

Recommendation amended as follows:-

THAT Council of the City of Kenora authorize the construction of a 20 space parking lot at the former "Bayview" Parking Lot, immediately north of Lakeview Drive, under the following conditions:-

1. an allocation of \$10,000.00 be committee to construct, pave and paint the parking lot;
2. use of the parking lot be limited to "day parking only" – no overnight use;
3. parking lot use be monitored in the 2002 season to determine the need for installation of parking meters;
4. parking meters be installed at the "Bayview" parking lot in 2003 or such time as approved by Council.

Recommendation approved.**JOANNE****5. Timekeeper Position (Stores)****RECOMMENDATION:**

THAT Council agree to fill the vacancy of the Timekeeper/Support Staff position at Kenora Stores within the Fleet Department in accordance with the provisions of the Collective Agreement; and further

THAT Council approve the subsequent postings of any positions vacated as a result of this posting.

Recommendation approved.**JOANNE****6. Household Hazardous Waste Collection – 2002****RECOMMENDATION:**

THAT the City of Kenora conduct two Household Hazardous Waste collection Days, namely Saturday, May 25 and Saturday, August 24, 2002; and further

THAT Contractors be invited to submit proposals by March 4, 2002 for the completion of the work as specified in the tender documentation attached to W. Spencer's February 14 Report.

Recommendation approved.

JOANNE

7. Give-Away-Days – 2002

RECOMMENDATION:

THAT the following Saturdays be designated as "Give-Away-Days" in and for the City of Kenora for the year, 2002:-

Saturday, April 20
 Saturday, June 15
 Saturday, August 17
 Saturday, September 21

Recommendation approved.

JOANNE

8. Ministry Training Course – Colin Bird

RECOMMENDATION:

THAT authorization be hereby given for Colin Bird, CBO to attend the OBC Part 9 Structural Requirements Ministry training course being held in Thunder Bay Ontario on March 4 to 8, 2002, with eligible expenses authorized.

Recommendation approved.

JOANNE

9. Amendment to Traffic Regulation – Ritchie Road & Wynd Road

RECOMMENDATION:

THAT the Traffic Regulation By-law Number 127-2001 be amended as follows:-

Schedule "O" – Stop Signs at Intersections

DELETE:

Intersection	Facing Traffic
Ritchie Road N and Ritchie Road	South bound on Ritchie Road N

Schedule "P" – Yield Intersections

ADD:

Intersection	Facing Traffic
Ritchie Road N and Ritchie Road	South bound on Ritchie Road N

Recommendation approved (resolution & by-law).

**JOANNE
 PAULETTE**

10. Amendment to Traffic Regulation – 4th Ave South & 3rd St South

RECOMMENDATION:

THAT the Traffic Regulation By-law Number 127-2001 be amended as follows:-

Schedule "B" – No Parking-Tow Away Zones

<u>Street/Highway</u>	<u>Location</u>	<u>Side</u>	<u>Time</u>
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ADD:

COW MINUTES

7

19 Feb/02

3 rd Street South	from 4 th Ave. South 21 metres easterly	South	Anytime
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Schedule "C" – Limited/Restricted Parking

<u>Street/Highway</u>	<u>Location</u>	<u>Side</u>	<u>Time</u>
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AMEND:

3 RD Street South	fr: 4 th Ave. South east for 60 metres	South	2 hrs 9am-5 pm Mon-Fri
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TO READ:

3 rd Street South	fr: 21 metres east of 4 th South easterly for 39 metres	South	2 hrs 9 am-5 pm
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Recommendation approved (resolution & by-law).

**JOANNE
PAULETTE**

11. Pitch-In Canada Week – April 22-28, 2002

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim the week of April 22 – 28, 2002 as "Pitch-In Canada Week" in and for the City of Kenora; and

THAT all citizens of the City of Kenora be invited to participate and get involved in Pitch-In Week, with this year's campaign dates encompassing "Earth Day" and the theme "Earth...our living room...keep it Clean" and

THAT the tipping fees for non-hazardous solid waste and recyclable materials collected in special "Pitch-In Week" bags be waived during the period April 22-28, 2002; and further

THAT waste collection and disposal services be offered to the Diving Clubs who are volunteering in a shoreline or underwater cleanup of waste and recyclables during the period April 22 – 28, 2002.

Recommendation approved.

JOANNE

12. Trus Joist Project – UMA Costs

RECOMMENDATION:

THAT the original agreement with UMA for engineering services on the Trus Joist Servicing Project be increased by \$110,916.37 to bring the new projected fees to \$1,042,916.37.

Recommendation approved.

JOANNE

PROPERTY & PLANNING COMMITTEE

1. Consent Application – Assumption of Road Allowance

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a by-law authorizing the transfer of land from Daniel Richard Williams to the City of Kenora.

Recommendation approved.

JOANNE

2. Rezoning Application – Matson

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a by-law to amend Comprehensive Zoning By-law Number 024-91, changing the zoning designation of the subject land from Residential Limited Service (RLS) to Service Commercial (C4).

Recommendation approved.

PAULETTE

3. Zoning By-law Amendment – City Initiative (Training Facilities)

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a by-law to amend Comprehensive Zoning By-law Number 50-91, adding “training facilities” as a permitted use to the General Commercial (C2) zoning designation.

Recommendation approved.

JOANNE

4. Sewer & Water Easement Agreement – Nelson Estate

RECOMMENDATION:

THAT Council give three readings to a by-law to acquire certain lands from Rolph Gustav Nelson Estate, for the purposes of a sewer and water easement.

Recommendation approved.

JOANNE

5. City of Kenora purchase from Weyerhaeuser Company Ltd.

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the transfer of land to the Corporation of the City of Kenora from Weyerhaeuser Company Limited.

Recommendation approved.

JOANNE

6. CPR Sewer and Watermain Easement Agreement

RECOMMENDATION:

THAT Council give three readings to a by-law to acquire certain lands from Canadian Pacific Railway for the purposes of a sewer and watermain easement agreement.

Recommendation approved.

JOANNE

7. Wharf Acquisition – Second, Main & Matheson Street

Bill explained there are currently five agreements to be transferred to the City from the Federal Government. The City Solicitor is currently reviewing the agreements and the City has been negotiating with the Feds to assume ownership of the wharfs under certain conditions, including the negotiating of licences with the current tenants. There will be no environmental liability on the part of the City. Our Solicitor will be submitting his comments and recommendations, with a view to possibly adopting the various by-laws at

Monday's meeting, or at the latest, March 31, 2002.

**BILL
JOANNE**

UTILITIES & COMMUNICATIONS COMMITTEE

N/A

NEW BUSINESS

Proclamation – "Easter Seals Month" – March, 2002

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim the month of March, 2002 as "Easter Seals Month" in and for the City of Kenora.

Recommendation approved.

JOANNE

Mayor's Community Recovery Strategy

RECOMMENDATION:

THAT Council of the City of Kenora receive the following proposals to develop a report and associated recommendations for an analysis of a strategic marketing direction for future economic growth and development for the City of Kenora:

Crowe Chizek	-	\$ 46,390.00 US
Paragon Decision Resources Inc.	-	\$ 50,000.00 CDN; and

THAT the proposal from Paragon Decision Resources Inc. be accepted in the amount of \$ 50,000.00 Canadian funds, subject to confirmation of funding from Industry Canada.

Recommendation approved.

JOANNE

Youth Achievement Awards

The following Members of Council advised they wish to attend these awards on March 5, 2002:-

Mayor Canfield
Councillor McMillan (to confirm)
Councillor Szajewski
Councillor Wasacase

Paulette Grouda is to check with Councillor Parkes and then advise Treaty #3 of the number of tickets required for the City.

PAULETTE

Update on Water Meter Implementation Program

Bill gave an update on the status of the implementation program for water meters, noting there will be the required By-law coming forward to Council for adoption prior to the end of the month with respect to rates, etc.

Attendance at February 25 Council Meeting by Bill Kostick

Council was advised that Bill Kostick would be attending Council's February 25 meeting at 5:00 p.m. for a presentation on his recent act of bravery.

Motion required adjourning to Closed Meeting:

Moved by D. McDougald, Seconded by R. Lunny, and Carried:

THAT this meeting be now declared closed at 5:00 p.m.; and further

THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.

ACTIONS REQUIRED AS A RESULT OF CLOSED SESSION:

City "Tax Sale" Property located at 329 Lake Street

RECOMMENDATION:

THAT the Council of the City of Kenora hereby declares municipal property located at 329 Lake Street to be surplus property to the needs of the City of Kenora; and further

THAT the City dispose of the property through a public tender process.

Recommendation approved.

JOANNE

The meeting adjourned at 6:00 p.m.

(cc. Council, B. Preisntanz, K. Brown, W. Spencer, P. McLaughlin, W. Midgard, P. Grouda, S. McDowall, C. Edie, J. Miner, B. Reynard, W. Brinkman, D. McCaffrey, R. Perchuk, Chief Curtis, D. Sinclair, D. O'Sullivan, J. Port, R. Belair, R. Reeve, E. Roussin, CJTV, Bulletin Boards (2)